

Electronic Records Management

Legal and secure management of mission critical company data.



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An Overview of Our ERM Services...



Organizations cannot afford to take lightly the Records Management issues presented by new laws, regulatory compliance requirements and information security threats. Inadequate or non-compliant retention, archiving and retrieval of data create significant risks...not only to the ongoing operations of an enterprise and its business integrity, but its ability to comply with growing legal complexities as well.

Croop-LaFrance is a provider of Electronic Records Management (ERM) offerings and Managed Services...working mainly with small and mid-size companies, we address the records retention demands created by Legal, Compliance, Security, Storage and Productivity requirements. These drive the need for archiving and retrieval of secure information, whether your underlying priorities relate to business continuity, efficiency gains, litigation or regulatory risk.

Croop offers a full complement of ERM solutions, ranging from an initial Assessment through our set of hosted Managed Services for remediation of vulnerabilities...as a potential starting point, Croop delivers an objective and independent review to identify gaps, quantify risks, prioritize improvements and provide an ROI analysis for your optimal solution.

Solving ERM challenges with internally-owned and maintained products has become more cost prohibitive due to the expense of prerequisite software, infrastructure and storage... along with the necessary support expertise. Croop's ERM solutions may range from documenting compliant Records Retention policies, through our Managed Services offerings...the hosting of Email Archiving and Retrieval, Online Backup and Recovery, Data Security with Intrusion Detection and Secure Content Filtering, and more. Croop offers several additional Managed Services through our secure Unified Content Management (UCM)...delivering a more cost-effective alternative to installing and maintaining in-house solutions.

Exploring the benefits a *Document Management System* can bring? We've successfully performed Functional Requirements Specifications, Vendor/Product Selection, Implementation, Customization and Support of leading Document Management solutions. Croop has also conducted numerous *Risk Assessments* as well as *Business Continuity Planning* and *Disaster Recovery Planning* engagements.

We deliver a full suite of ERM functionality and would be happy to arrange a demo of our Managed Services. Let us show you how we can help your enterprise navigate the challenges of managing your Electronic Records.

